Faculty would like to hire a person with a doctorate degree

Does the Post Doc have a fellowship or appointment on a training grant?

Yes → Process Assignment as Post Doc Fellow

No → Is the Post Doc still in training?

Yes → Process Assignment as Post Doc Scholar

No → No

Proper Assignment as Assistant Professor/Scientist/Other Staff Position

Requirements:
- No service provided to the mentor/University
- The individual receives the primary benefit from their work.
- Hours and/or leave is not tracked
- Does not receive salary
- Receives stipend or living allowance
- Appointment letter terms correspond to the requirements listed here
- Expectations of the mentor can be clearly noted and monitored
- Status: Postdoctoral Student & Temporary Staff
- Post Doc appointment limited to 5 years per University Regulations
- If grant funded, stipend supplementation may require sponsor approval; contact OSPA.
- Cannot have a H-1B Visa, H-1B must be employment based. Requires J-1.

Requirements:
- Employee of the University
- Compensated for service provided
- The supervisor/department/University receives the primary benefit from their work
- Receives salary, employee benefits, voluntary retirement, and FICA deduction
- Status: Staff or Faculty
- No longer a student
- Requires a H-1B Visa for tenure-track positions; H1-B preferred, but J-1 can be used for research or other teaching positions.