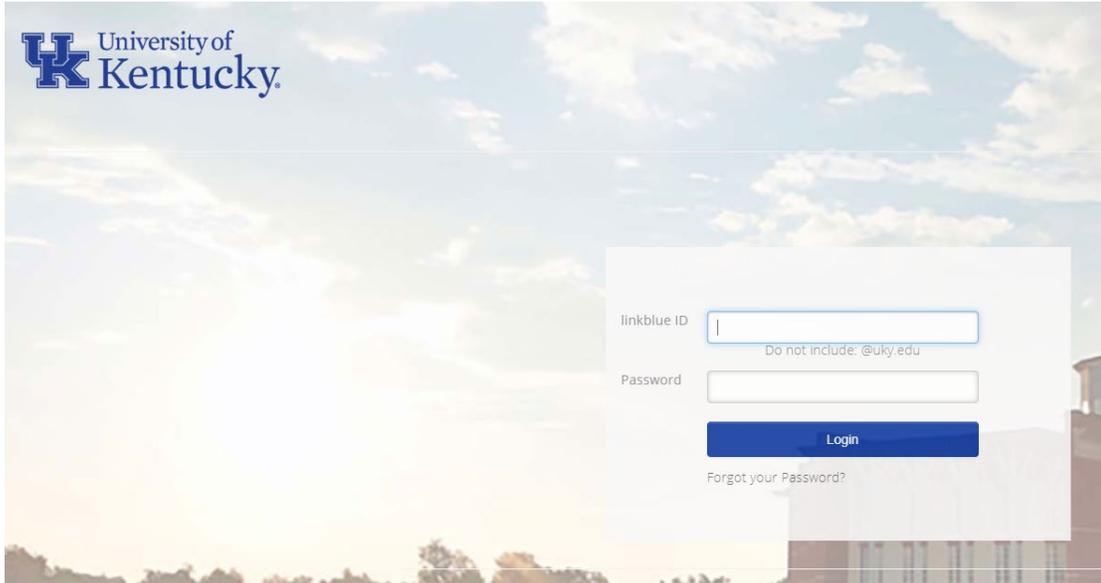


## Collaborative Institutional Training Initiative (CITI)

### What Every IRB Member Needs to Know Training Module Instructions

- Log in to CITI through the [UK Single Sign-On page](#) using your Link Blue ID and current Link Blue password (Do not include @uky.edu)



- Under Institutional Courses, click the "View Courses" button to the right of the words University of Kentucky



**Institutional Courses**

Institutional Courses are available to learners who have an affiliation with one or more subscribing institutions. If an institution with which you are affiliated is not listed, you may want to [add an affiliation](#). If you are no longer associated with a listed institution, you may want to [remove an affiliation](#).

DEMO [View Courses](#)

University of Kentucky [View Courses](#)

Would you like to affiliate with another institution? [Add An Affiliation](#)

- Scroll to the bottom of the page, Under "Learner Tools for University of Kentucky", click "Add a Course"

Learner Tools for University of Kentucky

- [Add a Course](#)
- [Remove a Course](#)
- [View Previously Completed Coursework](#)
- [Update Institution Profile](#)
- [View Instructions Page](#)
- [Remove Affiliation](#)

Choose Human Subject Protection (HSP), then click Next

**Select Curriculum**  
University of Kentucky

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Question 1

Please make a selection below to view the available courses:

Contact [HSPTrainingSupport@uky.edu](mailto:HSPTrainingSupport@uky.edu) or [RCR@uky.edu](mailto:RCR@uky.edu) if unsure regarding selection.

This question is required. Choose all that apply.

**Human Subject Protection (HSP)** [HSP training does not meet the RCR training mandate.]  
Courses meeting the Institutional Review Board (IRB) training requirement for human research at the University of Kentucky. Optional courses are also available but are not required by the UK IRB

**Responsible Conduct of Research (RCR)** [RCR training does not meet the IRB Human Subjects training requirement.]  
Course meeting the Vice President for Research (VPR) mandate for the University of Kentucky Research Community. Please note: The RCR (Basic) course must be completed before receiving credit for the RCR (Refresher) course.

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[Start Over](#) [Next](#)

- Choose Institutional Review Board (IRB) Members, then click Next

Question 2

Select applicable mandated or optional courses:

IRB - Consult the [Office of Research Integrity \(ORI\) Training FAQs](#) for additional information.

This question is required. Choose all that apply.

- HUMAN SUBJECT PROTECTION TRAINING - required for UK IRB approval
- GOOD CLINICAL PRACTICE (GCP) TRAINING - Training may be required by sponsors (e.g., industry, NIH), or UK Centers (e.g., Center for Clinical and Translational Science) or the [UK IRB](#) (i.e., for investigator-initiated, FDA-regulated clinical trials).
- ADDITIONAL OPTIONAL COURSES of interest
- INSTITUTIONAL REVIEW BOARD (IRB) Members 
- REVISED COMMON RULE - Meets the 3-year refresher training requirement

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- Choose IRB Member Training, then click Next

Question 10

\*Select applicable courses:

Contact the [Office of Research Integrity \(ORI\)](#)

Choose all that apply.

- IRB Chair Training - Choose if you are a Chair or Vice Chair of an IRB
- IRB Member Training - Choose if you are a Regular Member or an Alternate Member of an IRB 
- IRB Community Member Training - Choose if you are a Community Member of an IRB

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- On your Courses page, scroll down to find "Courses Ready to Begin", under IRB Member Training, click the "Start Now" button

**Courses Ready to Begin** [Learner Tools](#)

University of Kentucky  
IRB Member Training  
Stage 1 - Module

0 / 1 modules completed



[Start Now](#)



- Complete the Assurance Statement

## Assurance Statement

IRB Member Training - Module

CITI Program's [Terms of Service](#) and [Privacy and Cookie Policy](#) include the following provisions for learners. Please read them carefully.

**Account Security:** I will keep my username and password secure, and I will not share them or allow anyone else to access my account. I will contact [CITI Program Support](#) if I believe my account has been compromised.

**Work Integrity:** I will complete all required quizzes and any other assessments using only my own work. I will not engage in any activities that would dishonestly improve my results, or improve or hurt the results of other learners.

**Quiz Sharing:** I will not share CITI Program quiz questions or answers on any website, via email, photocopying, or by any other means.

**Recordkeeping:** I understand that CITI Program keeps account activity logs, including computer IP address, time spent in each content area, number of quiz attempts, and quiz scores. Indications of inappropriate use will be investigated, and may be reported to organizations with which I am affiliated.

I AGREE to the above, the [Terms of Service](#), and the [Privacy and Cookie Policy](#), in order to access CITI Program materials.

Cancel

Submit

- Click the "Start" button next to IRB Module – 'What Every' to access the course

**Required Modules**

Modules	Completed	Score	
The IRB Member Module - 'What Every New IRB Member Needs to Know' (ID 816)	Incomplete	-	 <b>Start</b>

- Complete the quiz at the end of the module

Please notify Jennifer Hill at [jen.hill@uky.edu](mailto:jen.hill@uky.edu) once you have completed this training.  
Thank you.