

## **Management Plan Annual Report Form**

Please note that a separate annual report form will be due for each research project filed under a general management plan

**Investigator(s):**

**Account #:**

**Title of Project:**

**Sponsor:**

**Annual Report Due Date:**

**Oversight Committee Members:**

### **Reporting Requirements:**

1. Provide a narrative description of the activities of the research project throughout the past year:

*Please email your annual report, once full signed to:*  
Send to the attention of Kelley Davis, COI Administrator  
Email: [kelly.king@uky.edu](mailto:kelly.king@uky.edu)  
Fax: 859-323-1060 Phone: 859-257-0579  
415 Kinkead Hall, Lexington Campus, 0057

2. Please provide citations for any related publications/abstracts (published or planned) and a copy of any related presentation slides from the past year (financial disclosure slide only) OR select the radio button for “none”, a continuation field is located on the final page of the report form.

**None**

**NOTE:** Any manuscript related to the project which has a conflict should go to the oversight committee for review. Your committee may determine that a disclosure is not required for the particular manuscript, however it is the committee who should make this determination.

3. Please list any Intellectual Property (patents/licenses) resulting from the research project OR select the radio button for “none” **None**

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**4. TO BE COMPLETED BY THE CHAIR OF THE OVERSIGHT COMMITTEE**

Please describe the actions of the oversight committee over the past year. Please note that the oversight committee should meet at least annually, via email or otherwise, to discuss the programmatic activities of the project along with any items which are to be reviewed per the COI management plan.

5. The oversight committee has reviewed the publications and presentations for the conflicted investigator(s) over the past year and deemed only those listed on this report as related to the financial conflict of interest.      yes      no

6. As part of an annual project review, the oversight committee should contact all research personnel (faculty, staff and students) who participate on the project via email or otherwise to gain input on the project's progress and management. Please summarize below.

Project personnel were contacted      yes      no      no UK personnel on project

Issues reported to COI oversight committee from project personnel      yes      no

7. Were any graduate students involved in the project for whom the conflicted investigator chairs their thesis/dissertation committees?      yes      no

If so, was The Graduate School notified of a co-chair appointment, per the requirements of the management plan?      yes      no

\_\_\_\_\_  
(signature)      (printed name)      (date)  
Investigator

\_\_\_\_\_  
(signature)      (printed name)      (date)  
Chair of COI Oversight Committee (or individual where there is no committee)

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Continuation of Publications for the annual reporting period:

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3/22/17